**CHOOSE THE ROUTE AND STARTING LOCATION:**

* Pick a favorite bike route that you like
* Plenty of free parking and restrooms nearby
* Easy for riders to locate (or describe driving directions in description)
* Nearby food &/or beverage options, if desired

**PLAN THE RIDE:**

* Decide on the distance and route
* Choose a safe route with bike paths, bike lanes, bike-friendly streets/roads
* Ride and scout the route ahead of ride day; check the distance & make adjustments
* Finalize the route
* Create a route map if desired; some leaders use the Sign Post method

**CREATE YOUR RIDE DESCRIPTION:**

* Refer to the ride rating system: Pace type, Difficulty, Mileage, Quadrant, and Start time
* Add your name, email, and cell phone number
* Create a theme or name if you like
* Write a brief, interesting ride description
* Any conditions for riding: preferred ride temps, register w/leader, call only day of ride...
* If needed, seek help from your Ride Coordinator
* Email the ride description to your Ride Coordinator by the designated deadline for publication in the next month’s newsletter and DBTC website rides

A Note About **TREATS:**

DBTC annually budgets for 10% of leader rides to be treat rides and encourages Ride Leaders to creatively make their rides more fun. You’ll be reimbursed, according to these guidelines:

* Is there something special about the ride? Are you planning a beverage, ice cream, brew, or point-of-interest stop?
* The ride must be included in the Newsletter schedule with the treat stop information.
* The Ride Coordinator will review the description and approve the treat ride BEFORE it’s placed in the Newsletter.
* There must be at least 3 DBTC members on the Waiver form (sign-in sheet) to qualify.
* Submit the Waiver form and receipt(s) to the DBTC Treasurer for reimbursement.

Check out these resources when planning your route:

1. [www.dbtc.org](http://www.dbtc.org) - Route Map Library
2. [www.ridewithgps.com](http://www.ridewithgps.com) - DBTC Club account, Route Map Library
3. [www.mapmyride.com](http://www.mapmyride.com)
4. Other Ride Leaders/Coordinators

WHEN MAKING A MAP BE SURE TO SHOW:

1. Start/stop point on a clearly defined route
2. Mileage and directional arrows
3. Ride Leader’s phone number
4. Rest stops and restroom locations
5. Places of interest ==> Make copies of your Map!